



## **MARLBORO COUNTY HIGH SCHOOL**

**951 Fayetteville Avenue Extension**  
**Bennettsville, South Carolina 29512**

**Phone (843) 479-5900**

**Fax (843) 479-5916**

**Website: [mhs.marlboro.k12.sc.us](http://mhs.marlboro.k12.sc.us)**

**Derwin J. Farr, Principal**

**“Marlboro County High School is an Early College High School”**

**2019-2020 Student and Parent Handbook**

**MCHS MOTTO:**

**“Why Not Us? Why Not Now? A Winning Education For Champions”**

# Marlboro County High School

Marlboro County High School is a comprehensive college and career minded public high school located in Bennettsville, SC. We serve students in grades 9 through 12 enrolled in programs created to drive student excellence in achievement in preparation for obtaining a state high school diploma as well, students seeking the Marlboro County Occupational Diploma. We are the only public high school in Marlboro County and in the Marlboro County School District. Our students experience problem-based learning opportunities in core curriculum courses and real-world application through our career readiness programs. We are proud to serve over 900 students at our Fayetteville Avenue Extension campus.

In our South Carolina High School Diploma program, we offer CTE (Career and Technology Education) courses, core high school curriculum courses, and college-level (AP and dual credit) courses. We offer our students advanced learning through our honors level curriculum and college prep courses. Through our Marlboro County Occupational Diploma program, we offer a variety of CATE curriculums that are designed for students who wish to learn industry specific professional skills that ensure employment and career preparedness.

We are proudly accredited by the North Central Association Commission on Accreditation and School Improvement (NCA CASI). NCA CASI is an accreditation division of AdvancED. Our diverse well-educated staff includes nationally certified teachers, highly qualified teachers, international teachers, and other advanced instructional degrees.

Marlboro County High School was established in the school year 1989-90. The mission of Marlboro County School District is to educate and enable all students to achieve their highest potential.

Parents and guardians of students wishing to enroll at MCHS may contact Student Services at (843) 479-5907.

Contact Marlboro County High School  
951 Fayetteville Avenue Extension  
Bennettsville, SC 29512  
Phone (843) 479-5900  
Website: [mhs.marlboro.k12.sc.us](http://mhs.marlboro.k12.sc.us)

Fax (843) 479-5916

Information in this document is subject to change. Please contact the school for updates.

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The School District of Marlboro County prohibits discrimination on the basis of race, color, religion, sex, age, or national origin and complies with Section 504 of the Rehabilitation Act of 1973, as amended. Marlboro County High School complies with all policies and regulations of the Marlboro County School Board and of the South Carolina School Board.

**THE VISION OF MCHS:** Marlboro County High School will collaborate with all stakeholders to develop responsible citizens, lifelong learners, and global leaders.

**THE MISSION OF MCHS:** Marlboro County High School is to provide a quality education and enable all students to achieve their highest potential.

**THE MOTTO OF MCHS:** “Why Not Us? Why Not Now? A Winning Education For Champions”

## **Marlboro County High School Believes:**

- All students deserve the highest quality of education.
- All learning environments must be safe.
- All students have unexplored gifts, talents, and skills waiting to be cultivated.
- That all student academic achievement is directly connected to **self-discipline**, **student attendance**, and **self-reflection**.
- That student goals should be measurable and obtainable.
- That fundamental skills are necessary to produce problem solvers and critical thinkers.
- In order to grow, emphasis should be placed on fostering a culture of diverse learners, celebrated for their heritage and historical achievements.
- All stakeholders are a vital part of student success.

## Character Education

Character education teaches the habits of thought and deed that help people live and work together as families, friends, neighbors, communities and nations. Additionally, character education is a learning process that enables students and adults in a school community to understand, care about and act on core ethical values such as respect, justice, civic virtue and citizenship, and responsibility for self and others. Upon such core values, we form the attitudes and actions that are the hallmark of safe, healthy and informed communities that serve as the foundation of our society.

### Character Words of the Month

Character Word(s)	Month
Acceptance	August
Responsibility/Respect	September
Self-Control/Courage	October
Citizenship	November
Compassion/Caring	December
Manners/Tolerance	January
Kindness	February
Honesty/Integrity	March
Perseverance	April
All Pillars of Character	May

### Student of the Month

Criteria for nomination: A school administrator, teacher or school counselor may nominate a student for Character Education Student of the Month based upon any or all of the following criteria:

- Academic performance
- Marked improvement in grades
- Exemplary attendance
- Cooperation
- Leadership
- Overall achievement
- Consideration to others
- Outstanding attitude/disposition
- Community involvement/service

- Other: \_\_\_\_\_

A written explanation must be submitted to the principal as to why the student should be selected for the award. Teachers are encouraged to consider the students’ contributions up to that point, rather than a specific start and end date timeline.

## **GRADING GUIDELINES**

### **Explanation of Grades**

At MCHS we believe in educating and preparing the “whole-student” for achievement and success. Grades are used as a means to track our students’ progress and skills mastery. Although they are not the only factor that play into a well-rounded productive student, they are an important one for monitoring and projecting student achievement outcomes. The following are the District approved grading requirements for academic and career ready student achievement. We ask that students and parents carefully review the grading system below as it will be a guide to keeping up with the student’s progress.

### **MCSD UNIFORM GRADING SCALES**

<b>HIGH SCHOOL COLLEGE PREP COURSES</b>	
Tests	35%
Quizzes	25%
Homework	10%
*Classwork/Daily Participation/Compositions	20%
9 Weeks Exam	10%
<b>TOTAL</b>	<b>100%</b>

<b>HIGH SCHOOL HONORS COURSES</b>	
Tests	40%
Quizzes	20%
Homework	10%
*Classwork/Daily Participation/Compositions	15%
9 Weeks Exam	15%
<b>TOTAL</b>	<b>100%</b>

<b>HIGH SCHOOL AP COURSES</b>	
Tests	50%
Quizzes	20%
*Classwork/Daily Participation/Compositions	15%
9 Weeks Exam	15%
<b>TOTAL</b>	<b>100%</b>

<b>END OF SEMESTER WEIGHTS</b>	
1 <sup>st</sup> Nine Weeks	50%
2 <sup>nd</sup> Nine Weeks	50%

**High School Classes with EOC Exams**

<b>EOC COLLEGE PREP COURSES</b>	
Tests	35%
Quizzes	30%
Homework	10%
*Classwork/Daily Participation/Compositions	25%
<b>TOTAL</b>	<b>100%</b>

<b>EOC HONORS COURSES</b>	
Tests	40%
Quizzes	30%
Homework	10%
*Classwork/Daily Participation/Compositions	20%
<b>TOTAL</b>	<b>100%</b>

<b>EOC AP COURSES</b>	
Tests	50%
Quizzes	20%
Homework	15%
*Classwork/Daily Participation/Compositions	15%
<b>TOTAL</b>	<b>100%</b>

<b>EOC END OF SEMESTER WEIGHTS</b>	
1 <sup>st</sup> Nine Weeks	40%
2 <sup>nd</sup> Nine Weeks	40%
Final Exam/EOC	20%

\*Includes dressing out for Physical Education

\*\*Includes research projects

## **GRADING GUIDELINES**

### **Grading System**

On Tuesday, April 12, 2016, the State Board of Education voted unanimously to adopt a 10-point grading scale for all high school courses in South Carolina. This change will have a positive impact on students across the state, leveling the playing field for them as they compete for academic and athletic awards and scholarships. Additionally, this change will enable students to have a seamless transition into technical colleges or universities in South Carolina and nationally, as colleges and universities generally use the 10-point grading scale. The new uniform grading scale was implemented in the 2016–17 school year.

### **Scale**

A	Superior	100-90
B	Above Average	89-80
C	Average	79-70
D	Below Average	69-60
F	Not Passing	59 and below

**Physical Education classes:** Students are to wear athletic shoes and “dress out” for physical education classes. A student will be given a zero (0) for not dressing out for physical education classes

### **Minimum Number of Grades Per Nine Weeks**

Tests - 2

Quizzes - 4

Class Work - 9

Projects/Presentations - 1

Homework – 9

At Marlboro County High School, we believe all children deserve appropriate opportunities for learning success based on their individual instructional needs. Children with disabilities will be instructed and graded on grade level progress in accordance with instructional accommodations and/or modifications provided by the Individualized Education Program (IEP). All IEP documentation will be utilized for each student’s specific learning needs. Children with disabilities will be permitted allowable accommodations and/or modifications according to their IEP. English for Speakers of Other Languages (ELL/ESOL) students will be permitted allowable accommodations and/or modifications according to their individual education plan (as need).

All students enrolled in English 1, Algebra 1 or Intermediate Algebra, Biology 1, and US History will take the End-of-Course Examination. This test will count as 20% of the students' final grade.

## **Grading Guidelines**

Should a future graduate fail a class, in order to be eligible for Credit Recovery, he/she must have earned a 55 or higher.

## **SCHOLASTIC REQUIREMENTS FOR GRADUATION**

To qualify for the state high school diploma, students must earn 24 units of credit to receive his/her diploma.

The units of credit are distributed as follows:

English	4 Units
Mathematics	4 Units
Science	3 Units
U.S. History	1 Unit
American Government	.5 Unit
Economics	.5 Unit
Elective Social Studies	1 Unit
Physical Education or JROTC	1 Unit
Electives	7 Units
Computer Science	1 Unit
Foreign Lang. or Career Technology Education	1 Unit

## **DEPARTMENT OF FINE ARTS**

Starting in 2010, students entering South Carolina four year state colleges and universities must earn a unit of Fine Arts to meet entrance requirements.
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While all arts courses are offered at the CP level, they are open to any student who wishes to take them. All courses are offered at the GT level for those students who meet Artistic Gifted and Talented criteria. Students interested in being considered for GT classes should contact the chairperson of the MCHS Fine Arts Department.



## **The Golden Honors Diploma**

Students graduating from Marlboro County High School in May 2006 and afterwards will have the opportunity to receive an extra diploma known as the Golden Honors Diploma, signifying that they are well prepared for life after graduation. Additional information may be gained from MCHS Student Services.

## **Examination Policy**

All students will be required to take state mandated exams with no exceptions. Students who earn an overall average of at least a 90 and do not have more than five (5) unexcused absences may exempt their teacher's final exam or test. All students will be required to take all other exams or tests. The EOC cannot be exempted.

## **Class Rank**

The student(s) earning the highest rank at the end of their senior year will be designated as the number one honor graduate or valedictorian. The student(s) earning the second highest rank at the end of their senior year will be designated the number two honor graduate or salutatorian.

## **Honor Graduates**

The formula will yield each student's GPA, which can then be ranked from the highest to the lowest rank in class. Computations will not be rounded to a higher number. All South Carolina state diploma candidates are included in the ranking. The criteria for determining honor graduates, to include valedictorian or salutatorian, are a local decision. The school reserves the right to determine the time for the announcement of valedictorian or salutatorian.

Currently, the Marlboro County Board of Education has set a 3.5 as the GPA required to be an honor graduate. Students who are receiving a South Carolina state diploma program are ranked using the GPA obtained from the SC Uniform Grading Scale. The Valedictorian and Salutatorian must have been enrolled at MCHS for at least their final four (4) terms (junior and senior years). Current administrative policy bases Junior Marshals on the 5<sup>th</sup> semester GPA and Honor graduates on the 7<sup>th</sup> semester GPA. The school reserves the right to determine the time for the announcement of all honor graduates.

Semester averages will be computed to the hundred thousandths. Example: 4.34596

## **Junior Marshals**

To be eligible to serve as a Junior Marshal for the graduating class a student must be in the top 10% of his/her junior class. Current administrative policy bases Junior Marshals on the 5<sup>th</sup> semester GPA. The school reserves the right to add or delete junior marshals if necessary based on number of marshals needed for the graduation activities.

## **REQUEST FOR SCHEDULE CHANGE**

Because courses are set and teachers are assigned based on the registration sheet information, all students and parents are urged to fill out registration sheets carefully and thoughtfully.

Every reasonable effort is made to honor approved course requests unless the following occurs:

1. A course is not available because of insufficient enrollment or insufficient staffing.
2. Requested courses meet at the same time.
3. A schedule must be changed so that a student can meet remediation, promotion, or graduation requirements.
4. The student lacks prerequisites or is otherwise not qualified to take a course.
5. The course is restricted to students in a grade level other than the student's.
6. Classes are full. When classes open to all grades are full, seniors have first priority, then juniors, then sophomores, and then freshmen. This policy gives students more chances to take the desired courses. In cases where all students at a grade level who request a course cannot be served, students will be chosen by random drawing or by GPA, whichever method the principal dictates.

### **Changes may be requested for the following reasons:**

1. A required course for graduation or promotion has been omitted from the schedule.
2. Credit for a course on the schedule has been earned previously, for example, during summer school or in credit recovery.
3. A student has not passed the prerequisite for a course.
4. All required courses are scheduled in the same semester, or similar hardship cases occur.
5. A transfer student requires a level change due to newly received information.
6. An error has been made by the school.
7. A new documented medical condition makes a course unsuitable for a student.

These requests for change will be considered by the counselors and administration, and every reasonable effort will be made to grant these requests. While requests for schedule changes are being considered, students who have made a request for a schedule change **must continue to attend the scheduled class and to do the assigned work until they are actually changed to a new class through the drop-add process. Parents and students are expected to take care that the courses they choose on the registration form are suitable for that student. Requests for changes for the above reasons will be discussed on announced days after schedules are released.**

Students who do not correctly complete and return a registration form by the due date must have a schedule made for them by a counselor so that they can be enrolled in classes. These students are placed in classes where space is available and cannot have schedules changed because they do not want the courses they were placed in. These students' schedule request forms and schedule change requests are handled according to the above rules. **No schedule changes will be granted after the first five (5) days of each semester.**

**Note: Only the principal has the authority to approve schedule changes after the 5<sup>th</sup> day of the semester.**

<b>NOTE</b>
<b>Schedule changes are not allowed to assure that students are in classes with friends, with certain teachers, on a certain lunch, or to grant similar wishes.</b>

## **CLUBS, ORGANIZATIONS AND SPORTING EVENTS**

Marlboro County High School students have the opportunity to join all organizations and clubs:  
A list of all organizations and clubs will be made available.

Any student wishing to participate in a club, organization or sporting events must meet all academic and behavioral requirements.

## **FIRE AND EMERGENCY DRILLS**

Drills are important in training students to act appropriately in an emergency. When the fire alarm is sounded, students will file out in columns at a quick walk. Students will exit from the door as indicated by the teacher. Students and teachers must clear the building by at least 100 feet. Fire lane/driveways must remain clear. Students are to remain with their class to be accounted for by teachers. Teachers are required to have their Class Roster with them during all drills and emergency procedures, and are required to check their roster periodically.

After each fire drill, the principal or assistant principal will give the all-clear signal. Students acting improperly during a drill are subject to disciplinary actions.

Other emergency drills will be conducted on an as-needed basis.

## **ELIGIBILITY FOR ATHLETIC ACTIVITIES**

The South Carolina High School League has implemented the academic standards for any student who wishes to participate in interscholastic activities and competitions. More information may be found at [www.schsl.com](http://www.schsl.com).

## **HEALTH ROOM GUIDELINES**

Students should bring all medications to the Health Room. Medication will NOT be administered without parent permission and should be brought from home in the original container. The school

district is NOT responsible for furnishing ANY medications. All medication will be administered according to District policy. Students are encouraged to take medication during their lunch breaks. Students needing medication at a designated time should get a Medication Pass from the school nurse before the bell rings that morning. Medication Permission slips are available in the Health Room.

Students will be seen during the school day by obtaining a clinic pass from their teacher. Students will be seen before school, during lunch and after school without a clinic pass. The school nurse will contact parents when a student is too sick to remain at school. Please refer to the school exclusion list that is sent home in the beginning of the school year. This letter includes reasons students should be excused from school.

Any student needing special privileges, such as a bathroom pass, must have documentation from a doctor requesting this for a medical condition. This should be turned in to the school nurse.

Students with inhalers, epi-pens, or other special medications or treatments may have permission to self-carry and self-administer. This is only allowed after we receive physician and parent permission and an assessment is performed by a registered nurse (RN) to determine student competency. If the RN feels the student is competent to self-administer, an individual health plan (IHP) and emergency action plan will be written for the student. The school district has the right to refuse physician and parent request for self-administering and self-carrying if the student does not have sufficient knowledge of disease or is not responsible as determined by the RN assessment of the student.

### **MCHS ELEVATOR USE**

Any student that needs assistance upstairs due to a medical condition may purchase a key to the elevator from the school nurse

#### **Procedures:**

1. Contact School Nurse regarding the need for an elevator key. You will need to show proof of injury or medical condition requiring you to use the elevator. This can be done by having your doctor write an explanation on his prescription and send to school.
2. The fee for the elevator key rental is \$10.00.
3. If the student's condition improves and you no longer need the assistance of the elevator, then return your key with the receipt. The \$10.00 fee will be refunded to the student.
4. The School Nurse will follow-up with all students who have rented a key to determine the need to continue use of the elevator.
5. All keys will be collected at the end of the school year.

## ***STUDENT RIGHTS AND RESPONSIBILITIES***

### **Rights**

Students have the right to be treated with respect and honesty.

Students have the right to privacy.

Students have the right to a safe and orderly school.

Students have the right to due process.

Students have the right to receive a quality education.

### **Responsibilities**

Students have the responsibility to demonstrate the character education traits.

Students have the responsibility to treat others with respect and honesty.

Students have the responsibility to respect the rights of others.

Students have the responsibility to treat school property and the property of others with respect and to act in a way that does not interfere with the rights of others and is not harmful to the health and safety of others.

Our first priority is the safety and well-being of each student. Only then can students experience optimal learning opportunities. It is our desire to ensure that each student at Marlboro County High School has these opportunities. Each child is deserving of an exceptional educational experience.

Students must have an orderly environment for learning to occur. Each faculty and staff member is to help maintain an orderly learning environment. Each class will be conducted in a friendly yet business-like manner. Though school administrators provide necessary assistance with discipline, the teacher is expected to take charge of his/her classroom management.

Parents are strongly encouraged to provide support and assistance with disciplinary matters.

### **Visitors**

We encourage our parents, civic leaders, business leaders and community to visit Marlboro County High School. All visitors must enter the school through the front entrance and go through the main office to receive a pass to visit offices in the school or the school. **The instructional day will not be interrupted.** Visitors will be escorted by school staff members to the location of their visit.

### **Hall Pass**

No student is to be in the halls without an official written pass from a teacher. Students should not be allowed to leave class unless it is an emergency situation. No passes should be issued the first or last ten minutes of class. In addition, students must have a student ID to be issued a hallway pass. Any student caught in the hall without a pass or valid student ID will be subject to disciplinary consequences.

### **Leaving School Early**

**In order to protect instructional time, we kindly request that families avoid signing our future graduates out early.** If it is necessary for a future graduate to leave school, he or she must have a written request from a parent or legal guardian. The written request must be turned into the Attendance Office before the start of first block. All notes must include a contact phone number for a parent or guardian. Once the note has been verified by the attendance clerk an early dismissal pass will be issued by the attendance clerk. Students will not be dismissed during lunch without prior approved written request. The only exception to the written request is for the parent/legal guardian to appear in person and make a request to sign their child out of school at the designated times. We encourage early student dismissal during the scheduled change of class time.

### **Arriving to School late**

If it is necessary for a student to arrive at school late, he or she must have a written excuse from a parent or legal guardian. The written excuse must be turned into the Attendance Office when the student arrives

on campus. The student, after arriving on campus, should report immediately to the attendance clerk. The excuse must include a contact phone

number for a parent or guardian. Once the note has been received by the attendance clerk a note to class will be issued by the attendance clerk. The only exception to the written excuse is for the parent/legal guardian to appear in person and make a request to sign their child in school.

### **Early Dismissal Days**

We will release all students early every second (2<sup>nd</sup>) Tuesday of each month. Students will be released at **1:30 PM**. Reminder announcements will be made via the Power Announcer notification system. Changes, cancellations, or other associated modifications to the aforementioned will be announced school-wide and sent via the electronic call system and school social media pages.

## **ATTENDANCE POLICY FOR MCHS**

Marlboro County High School recognizes the correlation between student attendance and student retention, achievement and success. We believe that all students be present with a purpose. Any class session or activity missed, regardless of cause, reduces the opportunity for learning and may adversely affect a student's achievement. Marlboro County High School also requires that instructors take and timely report student attendance.

### ***“Every Minute Counts”***

1. It is recommended that a student bring written documentation for absences as soon as they return to school. All requests for a lawful absence must be submitted within ten (10) days from the day of absence to be considered. Parent's notes will be accepted, but limited to ten (10) days per year. Thereafter, doctors' notes will be required.
2. Absences with no documentation will be considered unlawful.
3. Students who exceed attendance limits may be considered truant.
4. For excused (lawful) absences, students will be allowed one (1) day for each missed day to make up any missed work or assignments.

No more than 5 unexcused absences from each course are allowed in order to be eligible to receive credit.

Parents' notes are not considered lawful absences, but will be accepted and limited to five (5) days per semester. Thereafter, all absences are considered unlawful unless one of the following is documented:

- 1) Doctor's note
- 2) Funeral (Immediate Family)
- 3) Court Dates
- 4) Religious Holidays

Students are required to bring written documentation for excused absences to the attendance office within 10 days of returning to school. **EXCUSES WILL NOT BE ACCEPTED AFTER THAT TIME PERIOD WITHOUT AUTHORIZATION FROM THE DISTRICT OFFICE ATTENDANCE OFFICER.** Students may not make up missed work due to unexcused absences without an administrator's approval; however, make up work of an excused absence must be done within 5 days of a student's return to school. If more than 5 unexcused days are missed, the student may be denied credit for the course. Any exceptions will be solely based on teacher and administrative discretion.

### **ATTENDANCE RECOVERY**

Students are allowed to attend Attendance School at \$50.00 Per Course to earn back unexcused periods. Students must meet with his/her administrator before being admitted to attendance school. Students must make up seat time by the end of the semester.

### **NON-STUDENTS ON GROUNDS**

The Principal or a designee is empowered to take appropriate action against non-students who trespass on school grounds. Such action will include the right to call in law enforcement authorities and issue trespass notices or orders. The authority for such action is Section 16-17-420 of the South Carolina Code of Laws.

### **SEARCHES AND SEIZURES**

**Students and parents should be aware that state law treats all persons entering the premises of the school as having consented to a reasonable search, with or without probable cause, of such persons and their effects, including without limitations lockers, desks, vehicles, and personal belongings such as purses, book bags, wallets and satchels. The school is not liable for any items confiscated during searches and seizures. Students are responsible for all contents in lockers assigned to them.**

### **DISCIPLINE INFORMATION**

In order for students to have an opportunity to learn, we at MCHS strive to provide a safe and orderly environment. Student misbehavior will not be tolerated. Students will be held accountable for their behavior and are expected to conduct themselves in a way that will support a positive learning environment.

Each discipline infraction will be examined individually; however, there are set consequences for many behavior infractions.

**In-School Suspension** is used to reduce the drop-out rate. The Board of Education has established an In-School Suspension (ISS) Program at each school in the district. A student can be assigned to ISS by the school principal or his designee for both chronic and serious infractions of Board Policies and the school rules in lieu of out of school suspension. Attendance in ISS does not count as an absence from school.



**Out-Of-School Suspension** (OSS) is defined as the exclusion of a student from school. Authorized school personnel will notify parents as soon as possible. This notification will take the form of a phone call and/or letter.

When a student has been assigned OSS, if arrangements can be made for the student's departure from campus prior to the end of 1st block, that day will count as an OSS day.

**Probation** (on contract) is defined as a trial period of conditional enrollment where a student has demonstrated past behavior or attendance patterns, which are consistently different than regularly expected. Students who do not live up to probationary contracts may be recommended for alternate placement or expulsion.

**Expulsion** is defined as the exclusion of a student from school for the remainder of a semester or the school year.

All certified and classified staff members including substitute teachers, teacher assistants, secretaries, custodial staff, and cafeteria staff members will have the same rights to professional courtesy and respect and may make discipline referrals to administrators as necessary.

**Lunch Detention** is used to reduce lost instructional time during the school day.

A student can be assigned to Lunch Detention by the school principal or his designee for both chronic and serious infractions of Board Policies and the school rules in lieu of out of school suspension.

**Saturday Detention** is used to reduce lost instructional time during the school day. A student can be assigned to Saturday Detention by the school principal or his designee for both chronic or serious infractions of Board Policies and the school rules in lieu of out-of-school suspension or After School Detention. Saturday Detention gives students, who are unable to attend After School Detention, an opportunity to serve time for infractions. **Failure to report to Saturday Detention will result in an automatic (1) one day of OSS.**

**This suspension will be assigned and should not be automatically observed by the student. Staying home without being officially assigned will result in an un-excused absence.**

## **FOOD/DRINK**

Students may not bring food or drinks in classrooms, Media Center or into the gymnasium. Any items needed for after school activities should be closed and secured in a purse or book bag. Items in plain sight will be confiscated. However, students are allowed to have bottled water in classrooms but not in areas where technology is in use. Eating should only take place in the commons area.

## **ID BADGES**

ID badges **must** be WORN and available upon request at all times. Failure to comply will result in disciplinary action. In addition, the wearing of another student's ID or altering an ID will also result in disciplinary action. Students who choose to alter an ID badge will be charged with forgery. This includes, but is not limited to, changing the grade level color of an ID Badge.

The first ID is free to the student. Any student who loses their ID for any reason will be charged \$5.00 to replace their ID.

Students must have appropriate student ID cards to receive hall passes, lunch, services in the media center, and to depart for senior release or being signed out at all times.

## **LOCKERS**

**Students may go to their lockers before school, between classes, and after school. Lockers will be rented for \$5.00 each. The school is not responsible for items left in a student's locker. Do not store valuables in your locker or share your locker. You are responsible for the contents of your locker.**

## **Dress Code**

At Marlboro County High School, we are committed to helping you fit the SC Profile of a High School Graduate! Appropriate **dress** is critical for your future success. Our school is your training ground for your future!

**The following guidelines should be followed:**

- No Sagging Pants – Belts must be worn
- No Midriffs or Halter Tops
- Skirts finger-tip length all the way around
- No hats allowed in the hallway or in the classroom
- If wearing legging or jeggings, shirts and short pants must be fingertip length.
- No jeans, shorts and/or skirts with holes, cuts or rips of any kind
- Basketball jerseys or racerback shirts are not permissible unless a t-shirt is underneath.
- Muscle shirts are not permissible.
  
- No flip-flops, slides, or crocs (without straps)
- No profanity, drugs, alcohol, gang symbols, etc. on clothing.

## **CLEARING THE BUILDING**

For cleaning and security reasons, among others, it is important that students clear the buildings and grounds by 4:00 each day. Students should establish daily prearranged times for transportation pickup in the front of the building so they will not need to use the phone. All car riders should only be picked up and dropped off in the front of the building. Only students who are in a classroom under the supervision

of a teacher are allowed to remain past 4:00 p.m. No students should re-enter any building after this time without permission. Students who choose to disregard this request will be punished appropriately. The lobby area around the office is off limits.

## **CELL PHONE, IPOD, RADIO, ELECTRONICS POLICY**

1<sup>st</sup> Offense-Warning

2<sup>nd</sup> Offense- Warning (Parent Contact)

3<sup>rd</sup> Offense- Administrative Warning (Parent must come pick up phone)

4<sup>th</sup> Offense- ISS (Parent must come pick up phone; if parent cannot come Admin. holds phone for 2 days)

5<sup>th</sup> Offense- 1 Day OSS (Parent must come pick up phone; if parent cannot come Admin. holds phone for 5 days)

6<sup>th</sup> Offense and Beyond- 3 Days OSS

**\*Refusal to give cell phone or any electronic devices will result in 3 Days OSS.**

**Note: The School will not be held responsible for any such items that may be lost, stolen, or confiscated, at any location during any part of the day. The cell phone policy is subject to change.**

## **PARKING LOT**

Parking is a privilege provided for students who drive. Students must register their cars and park only in the proper student parking lot. **Registration fee is \$30.00 and the decal must be displayed from the rear view mirror.** Cars that are not registered or that are parked in unauthorized areas are subject to being towed away at the owner's expense or a security boot may be applied and a charge of \$20.00 will be assessed for the removal of the boot. The school is not responsible for thefts and other vandalism to student cars and property.

Students are not to be in the parking lot during school hours without permission from an administrator. Loitering in the parking lot or sitting in cars in the morning, after school, or lunchtime is strictly prohibited AND WILL RESULT IN OSS. The designated teacher and staff parking areas are off limits to students. Cars not registered cannot park in the school lot. Students who trade cars may get another sticker if they keep their receipts.

**Parking in the loading and unloading area for the buses is prohibited. No cars are allowed to park in or travel through the bus parking lot. A parking fine of \$15.00 will be issued to violators.**

## **LITTERING**

The students, faculty, and staff take pride in the appearance of Marlboro County High School. Any individual caught littering anywhere on campus will face disciplinary action. This includes littering in the commons or failure to clean up behind yourself after breakfast or lunch.

## **ELEVATOR KEY**

Students and staff may obtain an elevator key from the school nurse with a written note from his/her physician describing the injury and need for a key. A deposit of \$10.00 is required and will be refunded when the key is returned.

## **INSURANCE**

School insurance is available to all students at a minimum cost. A Twenty-four (24) Hour Coverage is available to those wanting additional coverage. The purchase of this insurance is highly recommended if you participate in any extracurricular activities.

## **LUNCH PERIOD**

### **STUDENTS MUST HAVE THEIR I.D. CARDS TO EAT BREAKFAST AND/OR LUNCH**

1. All food and drinks purchased in the cafeteria must be consumed in the cafeteria.
2. All trash and trays must be disposed of.
3. All students are expected to be courteous and cooperative to make their lunchtime as pleasant as possible.
4. Breakfast and Lunch will be free for all students.

## **Media Center**

The media center will be open each school day from 7:45 AM through 3:45 PM. Students are encouraged to use the media center. During class, students must have a written pass from their teacher to use the media center.

## **Technology**

Students are encouraged to use technology at Marlboro County High School. Students must follow the Marlboro County School District Policy on technology use. Students must provide a signed written policy statement to the media center so a technology pass will be issued to the student.

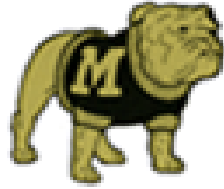
## **Photographs**

Students must provide a signed written photography statement from their parents stating their photograph can be taken and used by the Marlboro County Schools.

## **STUDENT SERVICES**

Counselors are available during the school day, during lunch, and as well as before and after school. Counselors assist students in the areas of academics, career, and personal counseling. A counselor will be available from 8:00 AM until 4:00 PM Monday through Friday each school week.

# Marlboro County High School

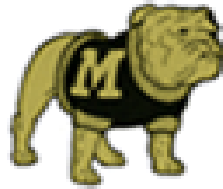


## Regular Bell Schedule

**2019-2020**

<b>8:20</b>	<b>Bell to enter building/ Go to lockers and restroom/ Report to 1<sup>st</sup> block</b>	
<b>8:30 – 10:00</b>	<b>1<sup>st</sup> Block</b>	<b>Morning Inspiration and Announcements</b>
<b>10:05 -11:35</b>	<b>2<sup>nd</sup> Block</b>	
<b>11:35 –12:25</b>	<b>Lunch and Learn</b>	
<b>12:30 – 2:00</b>	<b>3<sup>rd</sup> Block</b>	
<b>2:05 – 3:30</b>	<b>4<sup>th</sup> Block</b>	<b>Afternoon Announcements</b>
<b>3:30</b>	<b>Dismissal</b>	

# Marlboro County High School

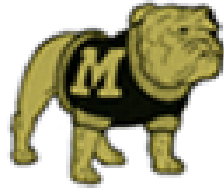


## Early Release Schedule

2019 - 2020

<b>8:20</b>	<b>Bell to enter building/ Go to lockers and restroom/ Report to 1<sup>st</sup> block</b>	
<b>8:30-9:25</b>	<b>1<sup>st</sup> Block</b>	<b>Morning Inspiration and Announcements</b>
<b>9:31-10:26</b>	<b>2<sup>nd</sup> Block</b>	
<b>10:32 -11:32</b>	<b>3<sup>rd</sup> Block</b>	
<b>11:38-12:38</b>	<b>4<sup>th</sup> Block</b>	<b>Afternoon Announcements</b>
<b>12:38 - 1:30</b>	<b>Lunch</b>	
<b>1:30</b>	<b>Dismissal</b>	

# Marlboro County High School



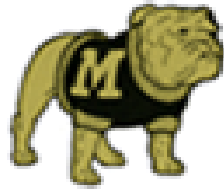
## 2 Hour Delay Bell Schedule

2019 - 2020

<b>9:50</b>	<b>Bell to enter building/ Go to lockers and restroom/ Report to 1<sup>st</sup> block</b>	
<b>10:00-11:10</b>	<b>1<sup>st</sup> Block</b>	<b>Morning Inspiration and Announcements</b>
<b>11:16-12:26</b>	<b>2<sup>nd</sup> Block</b>	
<b>12:26 -1:16</b>	<b>Lunch/Learn</b>	
<b>1:22-2:24</b>	<b>3<sup>rd</sup> Block</b>	
<b>2:30 - 3:30</b>	<b>4<sup>th</sup> Block</b>	<b>Afternoon Announcements</b>
<b>3:30</b>	<b>Dismissal</b>	



# Marlboro County High School



## Half-Day (12:00 Dismissal) Schedule

2019 - 2020

<b>8:20</b>	<b>Bell to enter building/ Go to lockers and restroom/ Report to 1<sup>st</sup> block</b>	
<b>8:30-9:10</b>	<b>1<sup>st</sup> Block</b>	<b>Morning Inspiration and Announcements</b>
<b>9:16-9:56</b>	<b>2<sup>nd</sup> Block</b>	
<b>10:02-10:42</b>	<b>3<sup>rd</sup> Block</b>	
<b>10:48-11:28</b>	<b>4<sup>th</sup> Block</b>	<b>Afternoon Announcements</b>
<b>11:28 -12:00</b>	<b>Lunch</b>	<b><i>All Students</i></b>
<b>12:00</b>	<b>Dismissal</b>	

**MARLBORO COUNTY HIGH SCHOOL  
TELEPHONE DIRECTORY**



MCHS Main Office..... (843) 479-5900

MCHS Career & Technology Education Office..... (843) 479-5913

MCHS Attendance Office..... (843) 479-5910

MCHS Office of Student Services..... (843) 479-5900

MCHS Media Center..... (843) 479-5900

MCHS Bookkeeper Office..... (843) 479-5900

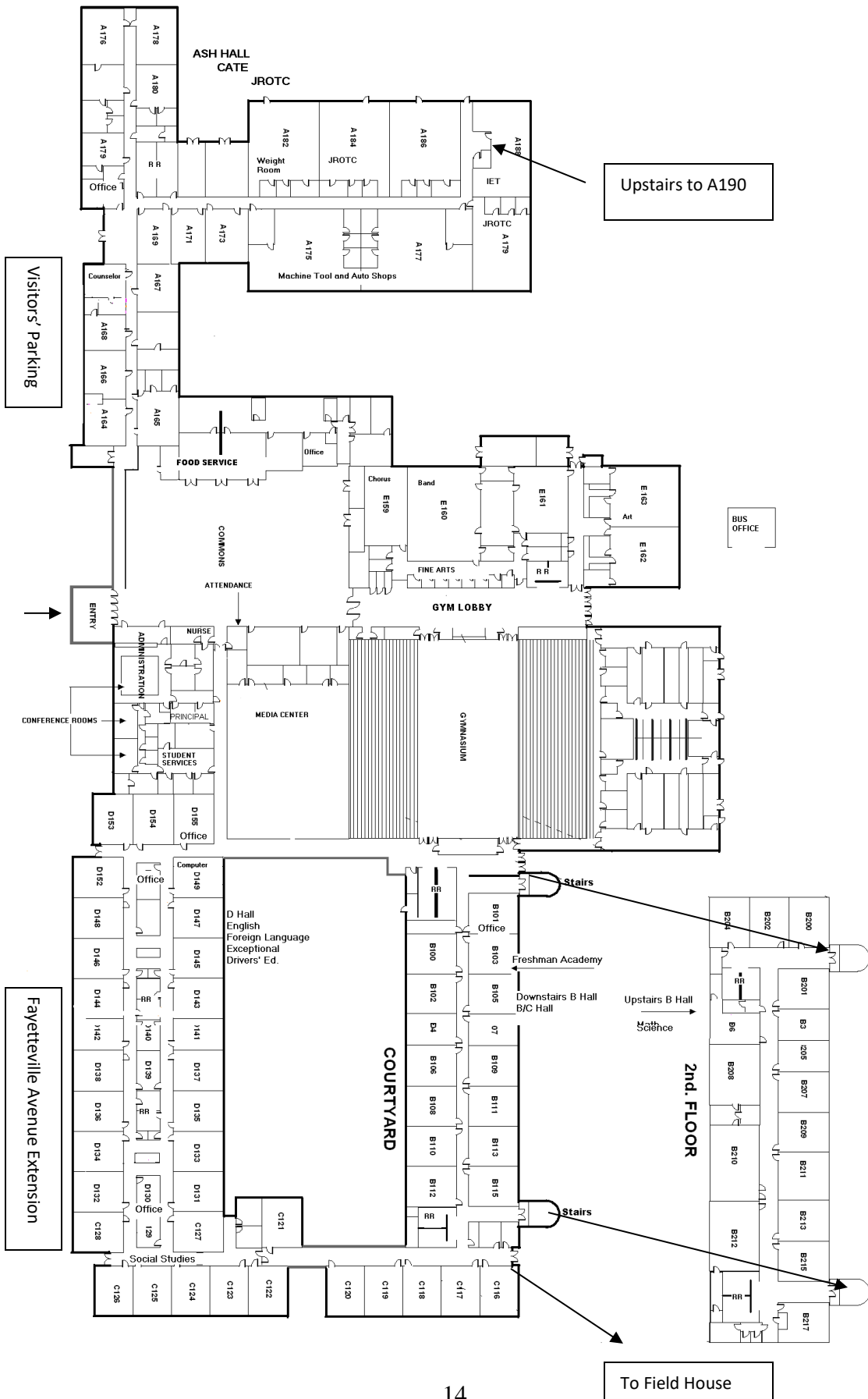
MCHS Nurse Office..... (843) 479-5900

MCHS Athletic Office..... (843) 479-5915

**MARLBORO COUNTY DISTRICT  
TELEPHONE DIRECTORY**

Marlboro County District Office..... (843) 479-4016

Marlboro County District Transportation Office..... (843) 479-5906



## Marlboro County School District 2019-2020 Traditional Calendar

August 12-13	First Day for Teachers/Teacher Workdays
August 14-16	Staff Development/Teacher Workdays
August 19	First Day for Students
September 2	<b>Labor Day Holiday</b>
October 21	End of 1st 9 Weeks
October 24	½ Day for All Students/Report Cards Issued
October 25	<b>Staff Development Day/No School for Students</b>
November 25-29	<b>Thanksgiving Holiday</b>
December 20	½ Day for All Students
December 23	<b>Christmas Holiday</b>
January 3	
January 6	Students Return
January 14	End of 2nd 9 Weeks
January 15	<b>Teacher Workday</b>
January 20	<b>Martin Luther King, Jr. Holiday</b>
January 21	Report Cards Issued
February 14	<b>Staff Development Day</b>
February 17	<b>President's Day</b>
March 20	<b>Teacher Workday</b>
March 24	End of 3rd 9 Weeks
March 30	Report Cards Issued
April 10-17	<b>Spring Break</b>
May 25	<b>Memorial Day</b>
June 3	½ Day for All Students
June 6	MCHS GRADUATION (GYMNASIUM)