

MCHS VIRTUAL ACADEMY EXPECTATIONS

PARENT COMMUNICATION POLICY

Parent-Teacher communication is a vital cornerstone to maintain the unique partnership between the school and parents. Teachers are the parents' first point of contact for academic questions. Respectful, productive communication is expected from parent to teacher, and teacher to parent. The teacher is also an important link of communication from the MCS D administrative office. Parent/Teacher conversations with teachers or the office that include profanity and/or uncontrolled anger or shouting will not be permitted. If parent behavior is disrespectful in this manner, the conversation will revert to written communication only. Parents/Teachers are expected to maintain responsiveness to email, newsletters, and phone communication with the teacher and the school. Professional, courteous two-way communication is always encouraged.

COMPUTER/INTERNET BACK-UP PLAN

Parents are encouraged to have a technology back-up plan. Computers and the internet do crash or become non-functional. In the event this does occur, communication with your child's teacher becomes critical. Parents should notify their child's school immediately if a school-loaned computer is malfunctioning. Please note that any equipment loaned to students is not guaranteed to be free from hardware failures. It is the responsibility of the parent to ensure an alternative arrangement for submitting and accessing assignments is made if the equipment is not immediately returned to the school. Students will not be excused from attendance for any technology problems. If a student is unable to complete work or attend class sessions for any reason, contact the student's teacher immediately.

Computer:

Any computer will work, however students may still check out Chromebooks owned by their home school. Utilize one in the home, or use a family, neighbor, or friend's computer. Seek out the public library or other available agencies.

EXPECTATIONS FOR VIRTUAL LEARNING

1. Dress appropriately--Even though we are learning remotely, this is still class time. Please dress appropriately (no pajamas, tank tops, bathing suits, birthday suits, etc.)
2. Maintain an alert posture--Lying down is not appropriate. Sit up and pay attention.
3. Be present in the learning environment--Remove potential distractions (turn off t.v., remove pets, put away your cell phone, turn off video games, etc.).
4. Turn on your video--Video needs to be on at least while I am taking attendance. I WILL be monitoring your activity throughout the class.
5. Mute your microphone--Unless you are asking a question or responding to a discussion, please mute your microphone to cut down on distractions and background noise.
6. Test your technology before class begins--Check your camera and microphone to make sure they are working properly. Log into Schoology or other apps needed for class.
7. Be on time--Every minute we get together is important.
8. Create a learning space--Find a spot where you are comfortable and can focus. Make sure distractions are out of sight for both you and your classmates. Be aware of what may be showing on the screen.
9. Be prepared to engage--Do your homework! Have your materials ready BEFORE class starts.
10. Speak up--You might have a great connection and a high-quality headset and microphone, but that might not be true for everyone. Speak clearly and fully.